



Minutes of the Meeting of the Downley Parish Council held on Tuesday 8th November 2022 at 7:30pm

Present: Councillors M Lazenby (Chairman presiding), S Biggs, P Brooks, A Lenard, A Mann, W Monroe-West, W Steneskog and C Lenton
In attendance: four members of the public.
Officers: G Tandy (Clerk)

1) Apologies for absence (8575/11/22)

Apologies were received from Councillors K Ahmed and K Chandarana and from Buckinghamshire Councillors M Smith & P Turner.

2) Declarations of Interest (8576/11/22)

Cllr Brooks declared an interest in item 10) as a Trustee of the Downley War Memorial Hall. Cllr S Biggs declared an interest in item 15) as a member of the Downley Schools Parents Association. Cllr C Lenton declared an interest in item 15) as a parent of children at the Downley School.

3) Minutes (8577/11/22)

The minutes of the meeting held on 11th October 2022 were agreed and signed as a correct record.

4) Co-option (8578/11/22)

Proposed by Cllr W Steneskog seconded by Cllr S Biggs it was **RESOLVED unanimously that Charlie Lenton be co-opted to Downley Parish Council.**

5) Public participation session (8579/11/22)

An appeal has been made against the decision to refuse an application to site a 5G telecoms installation at Jubilee Green. A member of the public asked if there was anything that Downley Parish Council can or should do to counteract this appeal. The Clerk was directed to investigate this.

6) To receive and note the reports of Buckinghamshire Councillors (8580/11/22)

The written report of Cllr P Turner had previously been circulated to the Parish Councillors this covered:

- The Household Support Fund.
- Additional "Helping Hand" support for Buckinghamshire residents.

7) Community Safety Team (8581/11/22)

Garin Christie of Buckinghamshire Council's Anti-Social Behaviour team addressed council and outlined their work in liaising with other agencies and in dealing with reports of anti-social behaviour through identifying and resolving root causes.

8) Planning Committee (8582/11/22)

The minutes of the Planning Committee meeting of 4th October 2022 were received and noted.

9) Invoices issued 8583/11/22)

Invoice 10.22 was noted showing income of £1100 in respect of car parking fees due from filming in Downley in November.

10) Grant Funding (8584/11/22)

See appendix a) An application was received from Downley War Memorial Hall requesting a grant of £1000 towards restoration of the memorial plaque. The Clerk was directed to seek more information from the War Memorial Committee to support their application.

11) Draft Minutes (8585/11/22)

Proposed by Cllr W Steneskog seconded by Cllr A Mann it was **RESOLVED unanimously to continue with the existing standing order that The Council shall publish minutes on a website which is publicly accessible and free of charge not later than one month after the Council has approved them.**

12) Monthly Sunday Market (8586/11/22)

See appendix b) An application for a Sunday market was considered but due to the lack of a suitable venue within the village it was proposed by Cllr. M Lazenby, seconded by Cllr W Monroe-West and **RESOLVED that the application to set up a monthly Sunday market in Downley be declined.**

13) Bench in Gosling Grove (8587/11/22)

See appendix c) The North West Chilterns Community Board had offered the Parish Council a park bench commemorating the work of NHS staff and Care Workers during the Covid 19 pandemic. Following a survey of residents in Gosling Grove it was proposed by Cllr M Lazenby, seconded by Cllr W Monroe-West and **RESOLVED that a bench be sited in Gosling Grove close to the Sandpits Pond.**

14) Litter in Coates Lane 8588/11/22)

Council considered the prevalence of litter apparently thrown from vehicles along Coates Lane on the approach to the village. It was agreed that once Community Board funding is back in process, we could consider applying for joint funding for signage discouraging littering.

15) Request from Downley School Parents Association to use Mannings Field (8589/11/22)

Downley School Parents Association have requested the use of Mannings Field to host a circus fund raising event, setting up Friday 14th July 2023 and departing Saturday 15th July. Subject to the permission of the landowner, sight of their public liability insurance & undertaking that the Happy Circus would clear up after the event, it was proposed by Cllr M Lazenby, seconded by Cllr W Steneskog and unanimously **RESOLVED that this event be permitted.**

16) Invoices paid (8590/11/22)

The following payments made in October were noted and approved:

Nov-22					
Date	Cheque No	Payee	Amount	Details	
21/10/2022	2196	SparkX Ltd	£ 318.00	Fault repair	
21/10/2022	2197	KAD Garden Services	£ 3,524.60	Work in August	
21/10/2022	2198	BMKALC	£ 325.00	Courses x 5	
21/10/2022	2199	Future Horticulture Ltd	£ 1,068.00	Dead tree removal Jubilee Green	
21/10/2022	2200	TBS Hygiene Ltd	£ 144.00	Dog waste collection	
21/10/2022	2201	SSE Energy Supply Ltd	£ 1,981.69	Street lighting/furniture Downley	
21/10/2022	2202	Confidential Payment	£ 142.78	Confidential payment	
24/10/2022	2203	Confidential Payment	£ 483.52	Confidential payment	
25/10/2022	2204	PKF Littlejohn LLP	£480.00	External Audit Fee	
28/10/2022	2205,2206, 2207	Confidential Payment	£ 2,255.38	Confidential payment	
TOTAL			£ 10,722.97		

17) Invoices due (8591/11/22)

The following invoices received in October and November were noted and approved:

Date	Cheque No	Payee	Amount	Details
28/10/2022	2208	Downley Sports Association	£ 500.00	Donation 856810/22 *
28/10/2022	2209	Downley Guides and Scouts	£ 250.00	Donation 856810/22
28/10/2022	2210	One Can Trust	£ 250.00	Donation 856810/22
01/11/2022	2211	Claritas Accountancy Ltd	£ 30.00	Monthly Payroll Fee
Total			£ 1,030.00	

*NB While Sussex Martyrs Productions Ltd had agreed to pay DPC £2,000 they in fact paid DPC £1000 and made a separate payment of £1000 to the Downley Sports Association. The donation to the Sports Association has been reduced from £1500 to £500 to reflect the sum already received.

18) Clerks Progress Report (8592/11/22)

Noted

19) Closed Session (8593/11/22)

In accordance with the Public Bodies Admission to Meetings Act 1960 it was **RESOLVED that the public and press were excluded from the rest of the meeting as matters to be discussed were confidential.**

20) Council Matters (8594/11/22)

Council discussed a confidential matter.

21) To note the date and place of the next meeting (8595/11/22)

Tuesday 13th December 2022 at 7:30pm at the Downley Community Centre

22) Closure of the meeting (8596/11/22)

There being no other business the Chairman closed the meeting at 9:45pm