



Downley Community Centre

Telephone: 01494 528133
clerk@downleyparishcouncil.org
www.downleyparishcouncil.org

DOWNLEY PARISH COUNCIL

TO: ALL MEMBERS OF THE PUBLIC

You are HEREBY INVITED to attend the ANNUAL MEETING of the DOWNLEY PARISH COUNCIL which will take place ON TUESDAY 10th May at 7:30 pm

A G E N D A

- 1) **Election of Chairman** to receive nominations & elect a chairman for the ensuing local government year.
- 2) **Election of Vice-Chairman** to receive nominations & elect a chairman for the ensuing local government year.
- 3) To record **Attendance** & receive apologies for absence
- 4) To receive and note any **Declarations of Interest** made by Councillors in connection with any Agenda item
- 5) To Approve the **Minutes** of the Meeting of Council held on 12th March April (Attached)
- 6) **Public Participation Session** - To receive questions and comment from the public on any matter on the agenda or which affects the Parish
- 7) **Appointment of Committees & membership thereof**
- 8) **Appointment of representatives to outside organisations**
- 9) To receive and note **reports from Buckinghamshire Councillors**
- 10) To note Comments on **Planning Applications** received as set out in **Appendix a**
- 11) To note the **Decision Notices** made by The Buckinghamshire Council in respect of Planning Applications as set out in **Appendix b**
- 12) **Community Speedwatch signage** – To consider the purchase of Community Speedwatch signage **Appendix c**
- 13) **Electric Scooters** – to consider the trial of Electric Scooters in Downley & to consider their removal from Downley.

- 14) **Beehives at the Jubilee allotments/Mannings Field (8446/01/22)** – to consider siting a beehive at the Jubilee Allotments & the question of third party insurance.
- 15) **Appoint an internal auditor** – to appoint Claritas Accountants as internal auditor
- 16) **Complaints Policy** – Our complaints policy (attached) is due for annual review
- 17) **Staffing/HR Committee terms of reference** – Due for annual review copy attached
- 18) **To note the Clerks Progress Report** Attached
- 19) **Reports from other Committees and Working Parties**
- 20) **Bank Reconciliation** Attached
- 21) To note the date & place of the next Meeting
Tuesday 14th June 2022 at Downley Community Centre
- 22) **Close of the Meeting**

Giles Tandy

Clerk to the Council 05/05/22

Downley Parish Council